

# UNION PARISH FEE SCHEDULE

Effective July 1, 2015

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## RECORDING – Conveyance, Mortgage, Miscellaneous, Oath and Bonds

• First Page.....	\$25.00
• Second Page (pages 2-10).....	\$10.00
• Additional pages after 10.....	\$ 8.00
• Each additional name indexed after the first name.....	\$ 5.00
• Hand notations (required on Assignments of Mortgage and Re-inscriptions).....	\$ 5.00
• Certified copy (each document).....	\$ 5.00
• Conformed copy .....	\$ 3.00
• LCRAA Portal Fee .....	\$ 5.00
• Copies .....	\$ 1.00
• Copies made by Clerk’s Office Employees (per page).....	\$ 2.00

\*\* Every document submitted for filing must meet the following requirements:

1. Type of Act on first page
2. First page – 2” (two inch) at the top and 1” (one inch) sides and bottom
3. Additional pages – 1” (one inch) top and 1” (one inch) sides and bottom
4. Type size shall not be less than 8 (eight) point.

Twelve Point                      Ten Point                      Eight Point

\*\* Any document not in compliance with the above will be subjected to a \$10 non-compliance fee\*\*

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## MORTGAGE CERTIFICATE

• One name on one property description for ten years .....	\$20.00
• Additional names: spouse with same last name.....	\$10.00
**Please denote if husband and wife**	
Additional name searches (per name).....	\$20.00
• Additional property descriptions (each).....	\$10.00
• Additional time increments over 10 years (per year).....	\$ 1.00

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## CANCELLATIONS

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|---|---------|
| • R.S. 44:107 Paraphed Obligation with Original Note marked “Paid”.....   | \$10.00 |
| • All other cancellations will follow the recording guidelines above..... |         |
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**CERTIFICATE OF RECORDATION .....**                      **\$10.00**